

## **Men's Divisional Management Committee**

### **Minutes of a meeting held on Saturday 29 February 2020 at 10:00 at Cotswold IBC**

**Present** Ken Manns (Chairman), Gareth Tarplee (President), Martin Bevan (SVP), Robin Giles (JVP), David Skeats (Secretary), Keith Hawkes (Treasurer), Roger Harrison (Fixtures Secretary), Ian Gauld (Comps Sec), Derek Turner (Bristol Section), George Thomas (Chelt Section), Bob Gartan (Stroud Section), David Rolls (JEC Rep)

**Apologies** Keith Bedford (IPP & Glos Section), Craig Guthrie (BE Rep), Graham Phillips (Team Manager)

#### **20/01 Minutes of Last Meeting**

The Minutes of a meeting held on 12 October 2019 were approved and signed by the Chairman

#### **20/02 Matters Arising**

##### **Minute 6 – Treasurer's Report**

The review of travel expenses in other counties was ongoing. The Treasurer reported on this matter that the overall income/expenditure on County matches was, at best, break-even allowing for yearly variations (with a deficit this year of £376) so no changes were proposed. This will be reported back to the Delegates' Meeting who raised the issue.

##### **Minute 9 – Stroud/Cheltenham Sections**

The issue of Selection raised by the Stroud Section would be covered later on the agenda.

##### **Minute 13 – Emergency Contact Numbers**

It was agreed that the Match Official should seek emergency contact numbers at each match.

#### **20/03 Post of Treasurer**

It was noted that the position of the Treasurer needed to be regularised following a resignation. It was for the Management Committee to make suitable interim arrangements until the next AGM. The Management Committee unanimously agreed to appoint Keith Hawkes to the post.

#### **20/04 Secretary's Report**

##### **Schedule B – Duties and Responsibilities of Officers**

Drafts of Officers Duties and Responsibilities (Schedule B of the Constitution) had been previously circulated. These were based on versions drawn up by the Women's Division some years ago and needed reviewing and updating. The Secretary thanked members for their responses which had been included in revised versions. These would now go back to the Women's Division for finalising before being incorporated in Schedule B, circulated to officers as appropriate and placed on the website.

The Secretary hoped to do similar sheets for Officials though this was strictly not required by the Constitution.

##### **Selection Procedures**

A paper had been circulated about County Games Procedures and Selection. This was based on Schedule E of the Constitution but variations from Schedule E had operated in the division in the past and the Schedule should be corrected to reflect this. The paper was amended in a number of areas in the light of current practice. The final version will be circulated to officers involved in selection and match duties.

##### **Draft Minutes**

It was agreed that draft minutes, cleared by the Chairman, should go on the website.

## **20/05 Treasurer's Report**

### **Finance Committee**

The composition of the Finance Committee was identified as Treasurer (Chairman), Fixture Secretary and two other members, one appointed by the Treasurer (possible to act as a deputy) and one elected by the Delegates' Meeting. The Secretary is a non-voting ex officio member. The Secretary would be expected to withdraw when any post-specific item was being discussed as applied to any other member. The Secretary would not necessarily attend every meeting but should receive all agenda in advance and subsequently the minutes, and notify the Treasurer when they wished to attend a meeting. This was agreed as a working procedure for the Committee. Any changes to the position of the Secretary would require constitutional change by the routes laid down in the Constitution.

The Treasurer circulated the planned budget for the period 1 October 2019 to 31 September 2020 which showed the position to date.

### **Coaching costs**

The Finance Committee are aware that JEC is looking to make proposals concerning coaching with some financial contribution centrally. It was noted that 50% of formal, recognised coaching sessions fees could be obtained from BE on a matched funding basis. The Committee felt that the fee balance should be met equally by the division and the Club (25% each). This would need to be approved by the Delegates' Meeting.

The Finance Committee supported efforts to encourage junior bowlers but would like to see the costs of any proposed program.

Any surplus from the Ken Griffin competition (run by the Men's Division although a mixed competition) would be separately identified and allocated equally to the two division's benevolent funds

## **20/06 Fixture Secretary**

All fixtures for 2020 have now been confirmed with two new fixtures, against Swindon & District and Dorset. There was no fixture against Hampshire as it is their Centenary Year. The program involved five coaches.

BE has provided the fixture arrangements for inter-county competitive matches for the next two years. The costs of any coaches for such teams in the later stages would be met centrally.

## **20/07 Competition Secretary**

All is looking fine for county competitions at this stage. There are new rules, drawn up by the JEC Secretary and the two divisional competition secretaries, for this year – largely common to both divisions.

No allowance in the competition dates had been made for the President's tour.

The Competition's Committee is due to meet on 12 March and will consider, amongst other things, plans for 2021.

## **20/08 Team Manager's Report**

The Team Manager had sent his apologies for the meeting but subsequently provided a report which is given below.

*I am looking forward to my first season as MC manager for Gloucestershire, I clearly have a lot to learn about the running of the team and the way the County operate.*

*Through Bob Gartan of Cotswold Bowls Club, I have tried to arrange a '2 wood' trial for leads within the County who have the desire and ability to represent the GBA. A date was set, but I had to cancel due to a clash with the MC trial v Oxfordshire (2nd May). I hope to revisit this later in the season.*

*On MC, I was hoping to have a domestic trial prior to the Oxfordshire match, but this was not possible. This leaves our MC players with four weeks before our first match v Devon (May 30th), which is not ideal preparation when we are playing arguably the best team in the Country.*

*For 2021, I will be looking to have an internal domestic trial, followed by the competitive trial against another County with a two week gap before our first MC match on 5th June 2021 v Worcs.*

*On Friday May 8th (Bank Holiday), we have the 4 Counties U25 tournament at Broadway, unfortunately this has clashed with the County's rinks preliminary night which many U25's will be involved in.*

*May I also remind the County Finance committee they had agreed to look into the match fee for players representing the County in MC matches, my reasoning being that we, are selecting these players from GBA's 50+ clubs, asking them to represent the County in the Premier National competition, some may travel some distance, need to buy a shirt, pay a match fee, buy a drink etc. I would not want any players to feel financially penalised playing for me or the County.*

The Finance Committee has reviewed the match fees and was not proposing any change from the current £8 (£5 for juniors) with any coach costs in later stages being met centrally. This is reviewed annually. The Management Committee agreed these proposed fees and arrangements.

## **20/09 BE Representative's Report**

It was noted that a new BE Chief Executive has been appointed – John Cockcroft, who holds a similar post for hockey.

## **20/10 Section Reports**

**Bristol** – the concerns over ground maintenance for a number of clubs has been resolved for the coming year.

**Cheltenham** – received an assurance that the Competition Rules as published were finalised.

**Gloucester** – noted that Cinderford BC has received a Sports England grant towards improving its green.

## **20/11 Date of Next Meeting**

Next meeting will be held on 27 June at 10:00 at Cotswold IBC.

## **20/12 Any Other Business**

- 1) The JEC is looking to improve the development of the sport, especially with young people. They have recently held a meeting for all clubs, the minutes of which have been circulated and there will be an invitation for young members to a day's session at Cheltenham.
- 2) It was noted that information sent to all clubs did not necessarily reach Section Secretaries who might need to be aware of it. The Men's Secretary will ensure that any 'all club' emails he sends will also go to the Section Secretaries and will speak to the County Administrator about also doing this.